

SPECIALIZED CLINICAL AND DEVELOPMENTAL SERVICES NETWORK



GOVERNANCE POLICY

Section: Governance	Policy Number: 1.10
Policy: Member Criteria	Approved Date: 06-jan-2026
	Last Revised Date:
Attachment(s):	Last Revision Approved Date:

Introduction

This policy establishes clear criteria for membership and renewal of membership within the Specialized Clinical Developmental Services Network (SCDSN).

Policy

Members are the agencies that meet the membership criteria. The list of member agencies and member representatives in good standing is confirmed annually at the AGM.

Procedure

Eligibility Criteria

Agencies seeking membership must meet the following requirements:

- **Operational Alignment**

The agency must be providing funded “clinical” services within the Province of Ontario as defined by the Ministry of Children, Community and Social Services (MCCSS) through identified Service Objectives. Special consideration may be given for organizations providing comparable services within other Provinces/Territories/Countries.

- **MCCSS Service Objective**

Services delivered

- DS Community Networks of Specialized Care (CNSC)
- DS Professional and Specialized Services

- **Legal Status**

The agency must have legal standing to operate within the Province of Ontario or any other jurisdiction as approved by the Board of Directors.

- **Service Scope**

The agency must provide direct or indirect MCCSS funded clinical services to individuals with developmental disabilities or their families. Services as defined by MCCSS Service Objectives.

Application Process

- **Submission**

Interested agencies must submit a completed membership application form along with supporting documentation.

- **Review**

Applications will be reviewed by the Membership Committee within 30 days of submission.

- **Approval**

Final approval is granted by a majority vote of the Membership Committee.

Membership Responsibilities

Members are expected to:

- Attend regular meetings as required;
- Participate in collaborative initiatives and working groups; and
- Share relevant data, resources, and best practices
- Be advocates of the value of specialized clinical services in the sector.

Renewal and Termination

- **Annual Renewal**

Membership is renewed annually upon confirmation of continued eligibility and active participation through completion of the Renewal Form.

- **Termination**

Membership may be revoked, upon review by the Board of Directors, for non-compliance with responsibilities, unethical conduct, or failure to meet eligibility criteria.

Appeals

Organizations may appeal membership decisions in writing within 30 days of notification. Appeals will be reviewed by the Executive of the Board of Directors.

Reference

*See bylaws: Article III; 3.1 a – e and 3.2,
Policies:*

1.10.1 Member representation,

1.11 Member recruitment

1.12 Member Termination

1.13 Membership meetings